



NOTICE

Polocrosse Association of Australia Annual General Meeting of Council 23 May 2009 Holiday Inn Mascot, Sydney

Information for States and Members

At the 2009 Polocrosse Association of Australia Annual General Meeting (AGM) elections will be held to fill the following positions:

Three (3) Directors; including the Position of President

To nominate please complete the *Director - Nomination Form*. The Nomination Form and Job Description are available from the National Executive Officer on 1300 363 722; the Polocrosse Association of Australia website www.polocrosse.org.au; or attached to this email.

Please Remember to attach a brief **Curriculum Vitae (Resume)** - typed description of your experience relevant to the Position.

To be Elected each Candidate must receive a "*Special Majority*"
"*Special Majority*" Means at least sixty per cent (60%) of the votes cast in relation to a particular election or resolution.

The Board or Council will set the tenure of the Elected Directors.
The Board will only accept Motions regarding the Constitution.

Yearly Board Appointed Awards

The Board is calling for nominations for:

1. Administration Officer of the Year
2. Umpire of the Year
3. Coach of the Year

To nominate please complete the *Board Appointed Awards- Nomination Form*. The Nomination Form are available from the National Executive Officer on 1300 363 722; the Polocrosse Association of Australia website www.polocrosse.org.au; or attached to this email.

Important Dates:

24 March 2009: Call for Nominations

24 April 2009: Nominations Close for Director and Yearly Awards
(these must be received at the Polocrosse Australia Office)

State Associations to advise Polocrosse Australia of the names and addresses of their State Councillors.

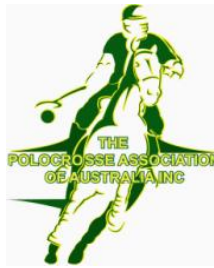
1 May 2009: Polocrosse Australia to send Agenda to State Councillors.

23 May 2009: Annual General Meeting

All Nomination Forms must be received by the returning officer by:
Close of Business 24 April 2009.

The National Executive Officer
Polocrosse Association of Australia
PO Box 464
YASS NSW 2582

Fax: 02 6227 1514



**Polocrosse Association of Australia
Annual General Meeting of Council
23 May 2009
Holiday Inn
Mascot, Sydney**

The Annual General Meeting Timetable

AGM: 1.00pm – 2.30pm;

Forum: 3.00pm – 4.00pm;

NEW Board to meet: 4.30pm – 5.30pm

(The current Board will meet prior to the Annual General Meeting from 9am – 12 noon)

Accommodation

If you require Accommodation for the Annual General Meeting Polocrosse Australia suggests you contact:

Holiday Inn Sydney Airport
Corner Bourke Road and O'Riordan Streets MASCOT
Telephone: 02 9330 0600

Accommodation is available for \$165 Bed & Breakfast. Rooms will be held at this rate for you until 5 May 2009. Mention you will be attending the Polocrosse Australia Annual General Meeting.

Please note:

The Polocrosse Australia pay the Accommodation costs of current Board Members and Appointed Officers only.

Extract from the PAA Constitution...

A complete copy of the PAA Constitution is available on the website www.polocrosse.org.au or call the National Executive Officer on 1300 363 722 for a copy to be sent.

10. THE COUNCIL

- (a) The affairs of the Association shall be administered by a Council appointed annually by all State Associations.
- (b) Each State Association shall be entitled to appoint one Councillor for every fifteen Clubs or part thereof in that State to a maximum of three Councillors per State Association.
- (c) The Annual General Meeting of this Association shall take place not later than 31st May in each year.
- (d) The Council of each State Association shall not less than 35 days prior to the Annual General Meeting of this Association elect its Councillors and the Secretary of each State Association shall advise in writing the Secretary of this Association not later than 28 days prior to the Annual General Meeting of Council of the names and addresses of its Councillors for the ensuing year.
- (e) A person who is not a member of a Club shall not be eligible for appointment as a Councillor.
- (f) Subject to Article 12 below, the duration of appointment of Councillors shall be from their installation until the next following Annual General Meeting of Council.
- (g) Written notice of the calling of a Council meeting shall be forwarded to the Board members and State Secretaries 60 days before a meeting.

13. COUNCIL MEETINGS.

- (a) Annual General Meeting of the Council. The Council shall meet not later than 31st May in each year at a meeting to be known as the "Annual General Meeting of Council". The order of business shall be:-
 - (i) To receive the financial report of the Association.
 - (ii) To receive the directors' report of the Association for the previous financial year.
 - (iii) To install the new Council.
 - (iv) To conduct such elections as are required in accordance with these Articles.
 - (v) To appoint Patrons (as appropriate).

17. NOTICE OF MOTION

- (a) Other than as hereafter specified all notices of motion shall be in writing and given to the Secretary in sufficient time for him to give twenty one days notice to all members of Council.
- (b) Motions of adjournment, motions of amendment, motions for leave to amend or withdraw a motion of amendment, motion for vote of thanks, motion for leave, motion dealing with business arising from the minutes or arising from any report or recommendation of a delegated body or sub-committee or motion for suspension of standing orders may be made without notice.
- (c) Excepting as expressly provided in the next sub-paragraph or elsewhere in these Articles, a motion of which due notice has not been given may be discussed or voted upon with the sanction of three-fourths of the Council present and voting.
- (d) A motion:-
 - (i) Affecting the constitution, objects, rules or by-laws of this Association or

- (ii) To rescind or amend a previous resolution of Council or
 - (iii) To reinstate the affiliation of any Club, Sub-Association or State Association or
 - (iv) To intervene in the affairs of any Club, Sub-Association or State Association shall only be moved when due notice of such motion has been given in accordance with paragraph (a) hereof.
- (e) In the event of a meeting lapsing the business thereof or in the case of an adjournment of a meeting such business as remains outstanding shall take precedence at the next meeting.
- (f) An adjourned meeting of the Council shall not deal with any business that was not on the business paper of the original meeting except as previously provided for.

21. COMPOSITION OF THE BOARD

The Board shall comprise:

- (a) The President (an Elected Director) elected by the State Associations in accordance with Article 22;
- (b) Four (4) Elected Directors elected by the State Associations in accordance with Article 22;
- (c) Up to two (2) Independent Directors whom may be appointed by the Board in accordance with Article 23.

22. ELECTED DIRECTORS

(a) Qualifications for Elected Directors

- (i) Nominees for Elected Director positions on the Board must meet the qualifications as prescribed from time to time by the Board.
- (ii) Nominees for Elected Director positions on the Board must declare any position they hold in a State Association, including as an office bearer, director or a paid appointee. If the nominee is elected they must resign from any such position in the State Association (including as a Councillor) within three months of being elected to the Board.

(b) Election of Elected Directors

- (i) The Secretary shall call for nominations sixty (60) days before the date of the Annual General Meeting. All State Associations shall be notified of the call for nominations.
- (ii) Nominations for Elected Directors (including the position of President) must be:
 - (A) in writing;
 - (B) on the prescribed form (if any) provided for that purpose;
 - (C) signed by a Councillor of a State Association; and
 - (D) certified by the nominee (who must be a Member) expressing his or her willingness to accept the position for which he or she is nominated.
- (iii) Nominations must be received by the Secretary at least twenty-eight (28) days prior to the Annual General Meeting.
- (iv) If the number of nominations received for the Board is equal to the number of vacancies to be filled or if there are insufficient nominations received to fill all vacancies on the Board, then those nominated shall only be elected if they are elected by a *Special Majority* of the Councillors by secret ballot in such usual and proper manner as the Chair directs. If the nominees are not elected or if there are vacancies to be filled, further nominations shall be called for at the Annual General Meeting from the floor.

“Special Majority” Means at least sixty per cent (60%) of the votes cast in relation to a particular election or resolution.

(v) If the number of nominations exceeds the number of vacancies to be filled, a secret ballot shall be taken in such usual and proper manner as the Chair directs. No candidate shall be elected unless that candidate has received a Special Majority of votes cast in the secret ballot.

(c) Term of Office for Elected Directors

(i) Elected Directors shall be elected in accordance with these Articles for a term of 2 years, which shall commence from the conclusion of the Annual General Meeting at which the election occurred until the conclusion of the second Annual General Meeting following.

(ii) The President and 2 Elected Directors shall be elected in each year of odd number and 2 Elected Directors shall be elected, in each year of even number.

(iii) Should any adjustment to the term of Elected Directors elected under these Articles be necessary to ensure rotational terms in accordance with these Articles, this shall be determined by the Board. Elections to subsequent Boards shall then proceed in accordance with the procedures in these Articles with approximately half the Elected Directors retiring each year.

(iv) Elected Directors (including the President) may be re-elected for a maximum three consecutive terms of office.

23. APPOINTMENT OF INDEPENDENT DIRECTORS

(a) Appointment of Independent Directors. The Elected Directors may appoint 2 Independent Directors.

(b) Qualifications for Independent Directors.

(i) The Independent Directors may have specific skills in commerce, finance, marketing, law or business generally or such other skills which compliment the Board composition, but need not have experience in or exposure to the sport of polocrosse. They do not need to be Members of the Association.

(ii) Independent Directors must declare any position they hold in a State Association, including as an office bearer, director or a paid appointee and must resign from any such position in the State Association (including as a Councillor) within three months of being elected to the Board.

(c) Term of Appointment. Independent Directors shall hold office for such term as is determined by the Directors appointing them but in any event for a maximum of two years.