

National Officiating Program

National Umpiring Syllabus



Australian Government
Australian Sports Commission

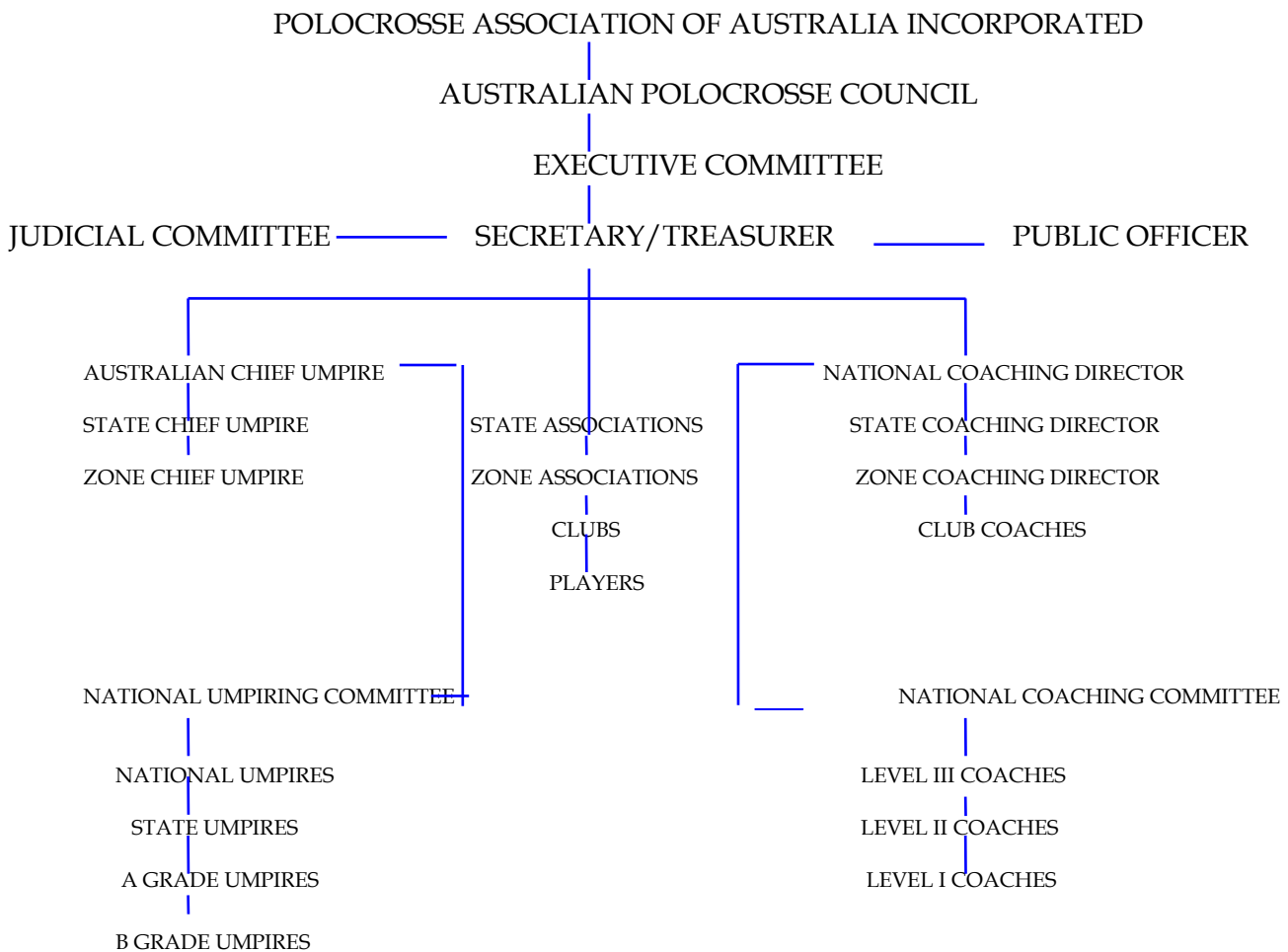
NATIONAL POLOCROSSE UMPIRING ACCREDITATION SCHEME

INTRODUCTION

The Polocrosse Association of Australia Incorporated National Umpiring Accreditation Scheme has been designed to encourage and guide umpiring activity in polocrosse.

The Scheme is designed to assist the Australian and State Association in the proper organisation and presentation of courses for umpires.

The Polocrosse Association of Australia Incorporated proposes to conduct an ongoing program to develop and extend umpiring skills leading to State and National Accredited Umpires.



Section 1: Training Program General Information and Administration

1.1 Details of the proponent

Polocrosse Association of Australia Incorporated

Mr David Sillis

PO Box 82, Bungendore, NSW, 2621.

“Turalla” 204 Bungendore Rd, Bungendore, NSW, 2621

(02) 62381 550

(02) 62380 763

ACN: A1305

ABN: 79 813 984 764

Authorisation of the Organisation:

National Executive Director/President
(Signature)

Print name

National Officiating Director
(Signature)

Print name

1.2 Name of the training program

Polocrosse Association of Australia Incorporated, National Polocrosse Umpiring Accreditation Scheme, National Umpiring Syllabus.

1.3 Integrated or Separate Officiating General Principles component

The following relevant units of the Coaching/Officiating General Principles training program have been integrated into this training program.

1.4 Training program fees

All participants must pay the training program fee before commencing their training. Fees may vary from provider to provider depending on local costs for training program venues and presenters. However, all fees will include the compulsory texts, NCAS/NOAS accreditation fee, and other training program costs such as facility hire and equipment. The fee for this training program is capped at \$400 per candidate.

Refer to attached Budget Chart (Appendix 1)

1.5 Presenter qualifications

Course presenters must have a minimum Polocrosse qualification of the level of course they are presenting at/or an equivalent Professional qualification. Presenters must also have successfully completed a course presenter, train the trainer or presentation skills course, to be recognised as presenters.

Course assistants must also have a State or National Level Polocrosse accreditation.

1.6 Presenter training

All presenters will be required to improve their professional and teaching qualifications. Presenters will also be required to successfully complete a course presenters, train the trainer or presentation skills course, to be recognised as presenters. Polocrosse Association of Australia Incorporated will facilitate attendance at appropriate training opportunities.

1.7 Assessor qualifications

Assessors of National Level Umpires must have Polocrosse Association of Australia Incorporated accreditation at that level.

1.8 Assessor training

All Assessors will be required to improve their professional and assessing qualifications. Assessors will be required to successfully completed an assessor training courses. Polocrosse Association of Australia Incorporated will facilitate attendance for it's assessors at courses which will provide them with the skills necessary to conduct competency based assessment.

1.9 Entry pre-requisites

- a) State Level accreditation with the National Officiating Accreditation Scheme and be at least 21 years of age
- b) Be approved by the Australian Chief Umpire and/or the Australian National Umpiring Committee
- c) Registration with Polocrosse Association of Australian Incorporated through their respective State Association
- d) They must be an Australian Citizen or an Australian permanent resident
- e) Payment of required fees
- f) Two years umpiring experience at State Accreditation level

1.10 Venue

For the theory components a lecture room with access to a white board, writing material and video. The practical sessions will be held at a ground that has suitably marked Polocrosse fields.

1.11 Insurance

Polocrosse Association of Australia Incorporated holds a comprehensive insurance policy with Marsh Insurance Company. This policy covers public liability (\$10 million) and professional indemnity (\$2 million) for all members and sport educators.

Section 2: Policies

2.1 Code of Practice for Training Program Deliverers

Polocrosse Association of Australia Incorporated adopts the ASC's Code of Practice for Training Program Deliverers (copy at Appendix 2). In addition to this code, the following policy applies:

Refund of fees

Fees paid by candidates may be refunded in the following circumstances and timeframes:

Notification of withdrawal in writing up to 30 days prior to commencing training program	Full refund
Notification of withdrawal in writing up to 14 days prior to commencing training program	50% refund
Notification of withdrawal less than 14 days prior to commencing training program	No refund

2.2 Official's Code of Ethics

The Polocrosse Association of Australia Incorporated adopts the ASC Official's Code of Ethics (copy at Appendix 3).

2.3 Complaints handling procedures

Candidates with grievances about the conduct of their training program or seeking appeals on their assessment process must submit them in writing to the course coordinator within 30 days of the completion of the training program or on receiving notification of their assessment outcome.

All grievances and appeals will be considered by the National Chief Umpire who will inform the candidate of the process they use to consider the grievance and the outcome of the deliberations within 30 days of receiving the grievance/appeal.

Further grievances and appeals may be referred to the Polocrosse Association of Australia Incorporated Executive (with all relevant information) for consideration and decision.

2.4 Recognition of Prior Learning

There will be no honorary accreditation. All officials must satisfy the competencies of each particular level of accreditation. However, some practising officials may be able to satisfy all or most of the competencies required for accreditation without having to attend a formal course. Candidates may apply for exemption from all or sections of the course. Such people will be required to document their prior learning and submit it in writing to the course coordinator. These will then be passed on to the Australian Chief Umpire for consideration. RPL assessment will be conducted using the RPL Assessment form provided by the ASC. The candidate may be required to demonstrate their expertise in a particular area by written or practical demonstration. Refer to Appendix 4.

Recognition of officiating principles courses – applicants must supply the course coordinator with such letters, transcripts, certificates and descriptions of courses as is necessary to satisfy the various requirements of each level of accreditation.

Candidates with evidence of having achieved the following may gain credit:

- State Department/Sport Education Centre/ Level 1 Officiating Principles course
- Physical Education or Sports Officiating degree course
- Equivalent overseas qualification.

2.5 Updating

A National Level Umpire must do 100 hours of updating activities during the four year accreditation period of which 50 hours will be practical umpiring at a minimum of 10 hours per year. The balance can be obtained through activities detailed below:

- Presenting
- Assessing
- Mentoring
- Generic Personal Development
- Sport-specific work shops/seminars
- Contribution to publication of technical articles

Section 3: Competency Statements and Assessment

3.1 Competency statements

The National Level Umpire will be able to:

- a. Understand and effectively apply the role and responsibility of a National Umpire.
- b. Interpret the rules and clearly communicate rulings.
- c. Implementing the planning of and evaluate umpiring training programs.
- d. Identify legal responsibilities and manage/ minimise the risk of injury and provide a safe environment.
- e. Apply mental preparation techniques.
- f. Implement game management strategies.
- g. Conduct themselves as an Ambassador for Australian Polocrosse.
- h. Knowledge to be able to identify drugs used in polocrosse for both the player & the polocrosse horse.
- i. Knowledge to ensure that players are aware of their responsibility in relation to drugs in polocrosse.

3.2 Assessment

1. Overview of assessment tasks including how and when assessment will occur and conditions of assessment;

100% attendance is required, however, under exceptional circumstances with the recommendation of the Australian Chief Umpire and/or National Umpiring Committee, a waiver may be given.

An evaluation of participation in discussions and demonstrations in practical sessions.

Exam – Written: The exam is aimed at assessing underpinning knowledge regarding roles of the official and safety issues. A multiple choice / short answer exam, comprising 30 questions is given to candidates at the completion of the face-to-face training program. An 80% pass mark is required. Candidates are not permitted to access course materials during the exam. Candidates may re-take the exam as many times as necessary to achieve the pass mark.

Short answer worksheets: The worksheets are aimed at assessing candidates comprehension of various procedural aspects associated with umpiring. Worksheets with short answers and/ or multiple choice questions, are distributed as both a learning and assessment tool, during particular units of the course. The worksheets are to be completed during the course (although there is flexibility when time constraints prevent this). All questions must be answered satisfactorily to pass this aspect. Candidates are permitted to access all course materials, and may consult with others when completing the worksheets. Candidates may re-submit the worksheets as many times as necessary to achieve competency.

Practical: This assessment task is aimed at assessing the candidates practical ability to officiate effectively. This assessment task is completed post-course. A practical demonstration of officiating skills is required on 3 games of at least 32 minutes duration. The games must be at a State Championship and be either the “A” Grade round Final or “Championship” round Final. An assessment checklist is used to outline the skills/competencies that the official must demonstrate.

The candidate must be rated as competent on all aspects of the assessment checklist, to pass. Candidates may re-take the practical assessment as many times as necessary to achieve competency.

Participation in Group Discussion: This assessment task is to evaluate the participation in discussions and demonstrations in the practical sessions.

Match Report: The aim of this assessment task is for umpires to demonstrate that they can complete a post-match report for use in future activities. This assessment task is completed post-course. Candidates are permitted to consult with advisors/ mentors to complete the match report. Candidates may re-submit the match report as many times as necessary to achieve competence.

Copies of assessment tools:

- Exam paper
- Worksheets
- The assessment checklist used for the practical; and
- The outline required for the match report are attached as Appendix 5

Sample written tests are at Appendix 6.

NB. Guest speakers produce their own worksheets and tests.

The evidence required to be assessed as competent is indicated on each of these assessment tools.

Matrix for C & O Training Program Design

Competencies	Assessment Tasks				Unit Name	Learning Outcomes	Content	Duration	Delivery Strategy	Resource Requirements
	Task 1 Exam Written	Task 2 Work sheets	Task 3 Prac	Task 4 Match Report						
<ul style="list-style-type: none"> Conduct themselves as an ambassador for Australian Polocrosse 	*	*			1. Course Introduction	<ul style="list-style-type: none"> Identify the objects and structure of the National Officiating Program and PAA Umpiring Accreditation Program. Understand the history of the PAA and the basic administration of the PAA and its affiliates Identify and access the availability of relevant resource material and support services. 	<ul style="list-style-type: none"> Introduction of course staff Brief survey of the National Umpiring Scheme, its objectives, structural outline and program Details of specifications of National Officiating Program, relating to National Umpire Accreditation Information regarding administration of the National Umpiring Scheme and History of Polocrosse An explanation of the purpose and nature of officiating resource material supplied to candidates Preparation of hand-out materials for future reference 	30 mins	<ul style="list-style-type: none"> Lecture & Discussion 	<ul style="list-style-type: none"> PAA National Umpiring Syllabus PAA “Rule Book” PAA “Constitution”

<ul style="list-style-type: none"> Understand & effectively apply the role & responsibility of a National Umpire 	*	*	*		<p>2.National Umpire - Responsibilities</p>	<ul style="list-style-type: none"> Interpret and apply rules for conducting National Championships and International tests. Identify responsibilities of all field officials Apply the PAA Horse Welfare policy. 	<ul style="list-style-type: none"> Rules for conducting Australian National Championships Recommendations for International Tests PAA Horse Welfare policy Field Official's responsibilities 	2hrs	<ul style="list-style-type: none"> Lecture and discussion Visual presentation and analysis Discussion and scenarios Analysis of incidents and positioning of latest Nationals 	<ul style="list-style-type: none"> PAA recommendations for International Tests PAA Rules for conducting Australian National Championships PAA Horse Welfare policy
<ul style="list-style-type: none"> Interpret the rules & clearly communicate rulings Implementing the planning of & evaluate umpiring training programs 	*		*		<p>3. Communication & Presentation Skills</p>	<ul style="list-style-type: none"> Demonstrate effective communication processes Prepare, plan and implement presentations Write and present a constructive report 	<ul style="list-style-type: none"> Communication Presentations skills Report writing and presentation 	1hr	<ul style="list-style-type: none"> Lecture, by an appropriately qualified guest speaker Discussion, lead by an appropriately qualified guest speaker Participation, directed by an appropriately qualified guest speaker Role plays 	<ul style="list-style-type: none"> "Course Presenters' Manual" – published by the Australian Coaching Council "People Management for Sports Officials" Resource Manual – Published by the Australian Sports

										Commission
<ul style="list-style-type: none"> Understanding & effectively apply the role & responsibility of a National Umpire Identify legal responsibilities & manage / minimise the risk of injury & provide a safe environment Implement game management strategies 	*				4. Legal Responsibilities & Sport Safety	<ul style="list-style-type: none"> Identify hazards & devise methods of managing / minimising them Clarify responsibilities relating to field safety Encourage safe field practices Identify & apply legal responsibilities 	<ul style="list-style-type: none"> Risk management Hazards of the game Playing surfaces Horses, player & equipment safety Umpires legal responsibilities Judicial procedures 	2hrs	<ul style="list-style-type: none"> Lecture & discussion, by appropriately qualified guest speaker Present visuals – gear, equipment etc Practical – walk area for holes etc 	<ul style="list-style-type: none"> “Legal Responsibilities & Risk Management for Sports Officials” Resource Manual – Published by the Australian Sports Commission
<ul style="list-style-type: none"> Knowledge to be able to identify drugs used in polocrosse for both the player & the polocrosse horse Knowledge to ensure that players are aware of their responsibility in relation to drugs in 	*				5. Drugs – Players & horses	<ul style="list-style-type: none"> Identify drugs used in polocrosse – for both player and the polocrosse horse Advise players of the rules applying to banned substances, for the player and the polocrosse horse. Advise players of the PAA regulations, requirements and the penalties involved 	<ul style="list-style-type: none"> Banned Drugs Drug testing procedures for both player & horse PAA Policies Permitted medications 	1hr	<ul style="list-style-type: none"> Player: Australian Sports Drug Agency representative Horse: Qualified Veterinarian 	<ul style="list-style-type: none"> PAA “Player Drugs Policy” “Drugs in Sport Handbook” – Published by the Australian Sports Drug Agency PAA “Player Drugs

polocrosse										Policy”
<ul style="list-style-type: none"> Apply mental preparation techniques 			*		6. Psychology of Polocrosse Umpiring	<ul style="list-style-type: none"> Identify how motivation & de-motivation affects performance & satisfaction Identify sources of stress in umpiring Apply mental preparation techniques to cope with stress in umpiring Develop short pre-competition, in-competition, & post competition strategies to reduce stress & buffer de-motivation 	<ul style="list-style-type: none"> Motivation De-motivation Stress Relaxation Activation Self confidence Goal setting 	4hrs	<p><i>Presentation by Sports Psychologist with some knowledge of polocrosse</i></p> <ul style="list-style-type: none"> Group sessions on Motivation De-motivation Stress Relaxation Activation Self confidence Goal setting <p><i>Candidates required to develop a performance plan/strategies for an individual</i></p> <ul style="list-style-type: none"> Pre-competition stress In-competition 	<ul style="list-style-type: none"> “Mental Skills Training for Sports” – A manual for Athletes, Coaches & Sports Psychologists t. 2nd Edition 1995 Sports Science Ass. B.S. Rushall PH.D., R.Psy “Mental Skills for Competitive Sport” – Dave Dilley

									stress	
									<ul style="list-style-type: none"> Post – competition stress 	
<ul style="list-style-type: none"> Implement game management strategies 	*		*		7. Game Management	<ul style="list-style-type: none"> Identify the relevant methods of preventative umpiring Recognise the importance of positioning & control in a two umpire game situation Be able to control & direct play without disruption to the game Outline the role of the umpire 	<ul style="list-style-type: none"> <i>Authority & position for control</i> Umpire’s powers Umpire’s role 	2hrs	<ul style="list-style-type: none"> Lecture by the Australian Chief Umpire using practical activities, videos & overheads Discussion, generated by visuals of polocrosse incidents 	<ul style="list-style-type: none"> PAA “Rules of Polocrosse & Information of the Game”
Interpret the rules & clearly communicate rulings	*			*	8. Rule Interpretation	<ul style="list-style-type: none"> Explain & interpret the rules of Polocrosse both at Australian & International Level Apply the rules on the field 	<ul style="list-style-type: none"> Examination of Polocrosse Rules at Australian & International Level 	4hrs	<ul style="list-style-type: none"> Lecture & discussion of key umpiring points Video footage of International games 	<ul style="list-style-type: none"> <i>PAA Inc “Rules of Polocrosse & Information of the Game”</i> “International Polocrosse Rules”
Interpret the rules & clearly communicate rulings Identify legal responsibilities & manage / minimise the risk of injury &	*	*	*	*	9. Umpire in Action	<ul style="list-style-type: none"> Effectively communicate, organise and analyse practical outcomes Identify safety aspects Maintain continual interest & enjoyment 	<ul style="list-style-type: none"> Communication Enjoyment Maintain continual interest Safety Organisation 	6hrs	<ul style="list-style-type: none"> Conduct 2 practical sessions under the supervision of the ACU &/or National Umpiring Committee at 	<ul style="list-style-type: none"> “Umpire Assessment Sheet”

provide a safe environment Implement game management strategies							<ul style="list-style-type: none"> • Knowing & observing • Analyse • Correction presentation 		National or International Level <ul style="list-style-type: none"> • Video presentation • Analyse • Discussion • Group participation 	
					Accreditation Test (theory)					
					Course Conclusion					

Details of flexible assessment practices that will be provided for by umpires with special needs, disabilities or who are from rural/remote areas etc.

Polocrosse Association of Australia Inc is committed to provide flexibility in the assessment methods used. This includes:

Using oral instead of written exams and worksheets where appropriate

Using video of the practical umpiring event for assessment purposes where necessary (eg. for umpiring in a remote area)

Considering any request from candidates for flexibility, within the framework of ensuring fairness for others, and integrity of the assessment process overall.

Section 4: Training Program Syllabus

4.1 Training Program Overview

THE POLOCROSSE ASSOCIATION OF AUSTRALIA INC.			
COURSE OVERVIEW			
<i>UNIT</i>	<i>CONTENT</i>	<i>DELIVERY STRATEGIES</i>	<i>DURATION</i>
			<i>HOURS</i>
1	Course Introduction.	Lecture and Discussion	1/2
2	The National Umpire - Responsibilities	Lecture and Discussion	2
3	Communication & Presentation skills	Lecture, Discussion & Participation	1
4	Legal Responsibilities & Sports Safety	Lecture and Discussion	2
5	Drugs - Player and Horse	Lecture and Discussion	1
6	Psychology of Polocrosse Umpiring	Lecture and Discussion	4
7	Game Management	Lecture and Discussion	2
8	Rule Interpretation	Lecture and Discussion	4
9	Umpire in Action	Lecture, Demonstration and Practical Participation.	6
	Accreditation test (theory)	Test of 30 multiple choice questions	1/2
	Course Conclusion	Course evaluation and discussion	1/2
		TOTAL HOURS	23.5

4.2 Unit Outlines

UNIT 1 - COURSE INTRODUCTION

UNIT PURPOSE: This unit will give the Umpire an appreciation of the objectives and structure of the National Officiating Program.

NOMINAL DURATION: 30 minutes

LEARNING OUTCOMES:

At the conclusion of this unit the umpire will be able:

- Identify the objectives and structure of the National Officiating Program and P.A.A. Umpiring Accreditation Program.
- Understand the history of the P.A.A. and the basic administration of the P.A.A. and its affiliates.
- Identify and access the availability of relevant resource material and support services.

CONTENT:

The following items are to be addressed:

- Introduction of course staff.
- Brief survey of the National Umpiring Scheme, its objectives, structural outline and program.
- Details of specifications of National Officiating Program, relating to National Umpire Accreditation.
- Information regarding administration of the National Umpiring Scheme and History of Polocrosse.

- An explanation of the purpose and nature of officiating resource material supplied to candidates.
- Preparation of hand-out materials for future reference.

DELIVERY STRATEGIES:

Presentation consisting of the following:

- a. Lecture and discussion.

RESOURCE REQUIREMENTS:

The P.A.A. National Umpiring Syllabus

P.A.A. "Rule Book".

P.A.A." Constitution".

UNIT 2 - THE NATIONAL UMPIRE - RESPONSIBILITIES

UNIT PURPOSE: This unit will give the umpire an appreciation of the responsibilities involved in National and International competition.

NOMINAL DURATION: 2 Hours

LEARNING OUTCOMES:

At the completion of this unit the umpire will be able to:

- Interpret and apply Rules for conducting National Championships and International tests. Identify and demonstrate responsibilities of all field officials.
- Display ethical behaviour according to the P.A.A. Horse Welfare policy.

CONTENT:

The following items are to be addressed:

- Rules for conducting Australian National Championships.
- Recommendations for International Tests.
- P.A.A. Horse Welfare policy.
- Field Official's responsibilities.

DELIVERY STRATEGIES:

Presentation consisting of the following:

- a. Lecture and discussion.
- b. Visual presentation and analysis
- c. Discussion and scenarios
- d. Analysis of incidents and positioning of latest Nationals

ASSESSMENT:

Assessment on the following:

- a. Accreditation test/ Worksheet (theory), which will consist of 30 multiple-choice questions.
- b. Analysis of actual video footage of games, to demonstrate knowledge of how to apply rules.
- c. Completion of worksheet.

RESOURCE REQUIREMENTS:

P.A.A. recommendations for International Tests

P.A.A. Rules for conducting Australian National Championships.

P.A.A. Horse Welfare policy.

Video footage of previous National games

UNIT 3 – COMMUNICATION & PRESENTATION SKILLS

UNIT PURPOSE: This unit will provide the umpire with effective presentation and communication skills. The umpire will also have the ability to present reports.

NOMINAL DURATION: 1 Hour

LEARNING OUTCOMES:

At the completion of this unit the umpire will able to:

- Identify effective communication processes.
- Prepare, plan and implement presentations.
- Write and present a constructive report.

CONTENT:

The following items will be addressed:

- Communication
- Presentation skills.
- Report writing and presentation.

DELIVERY STRATEGIES:

Presentation consisting of the following:

- a. Lecture, by an appropriately qualified guest speaker.
- b. Discussion, lead by an appropriately qualified guest speaker.
- c. Participation, directed by an appropriately qualified guest speaker.

ASSESSMENT:

Assessment on the following:

- a. Accreditation test (theory), which will consist of 30 multiple-choice questions. (set by guest speaker)
- b. Presentation by candidate.

RESOURCE REQUIREMENTS:

“Course Presenters’ Manual” – published by the Australian Coaching Council

“People Management for Sports Officials” Resource Manual – Published by the Australian Sports Commission

UNIT 4 - LEGAL RESPONSIBILITIES AND SPORTS SAFETY

UNIT PURPOSE: At the completion of this unit the umpire will be able identify legal responsibilities, hazards, manage/minimise the risk of injury and provide a safe environment.

NOMINAL DURATION: 2 Hours

LEARNING OUTCOMES:

At the completion of this unit the umpire will be able to:

- Identify hazards and devise methods of managing/minimising them.
- Clarify responsibilities relating to field safety.
- Encourage safe field practices.
- Identify and apply legal responsibilities.

CONTENT:

The following items are to be addressed:

- Risk management.
- Hazards of the game.
- Playing surfaces.
- Horse, player and equipment safety
- Umpires legal responsibilities.
- Judicial Procedures.

DELIVERY STRATEGIES:

Presentation consisting of the following:

- a. Lecture and discussion, by appropriately qualified guest speaker
- b. Present visuals – gear, equipment etc
- c. Practical – walk area for holes etc.

ASSESSMENT:

Assessment on the following:

- a. Accreditation test (theory), which will consist of 30 multiple choice questions. (set by guest speaker)
- b. Participation in group discussion
- c. Hypothetical scenarios discussion

RESOURCE REQUIREMENTS:

“Legal Responsibilities & Risk Management for Sports Officials” Resource Manual – Published by the Australian Sports Commission.

UNIT 5 - DRUGS – PLAYER AND HORSE

UNIT PURPOSE: At the completion of this unit the umpire will have the knowledge to be able identify drugs used in polocrosse for both the player and the polocrosse horse. The unit will also provide the umpire with the knowledge to ensure that players are aware of their responsibility in relation to drugs in Polocrosse.

NOMINAL DURATION: 1 Hour

LEARNING OUTCOMES:

At the completion of this unit the umpire will be able to:

- Identify drugs used in polocrosse – for both player and the polocrosse horse.
- Advise players of the rules applying to banned substances for the player and the polocrosse horse.
- Advise players of the P.A.A. regulations, requirements and the penalties involved.

CONTENT:

The following items are to be addressed:

- Banned Drugs
- Drug testing procedures for both player and horse.
- P.AA. policies
- Permitted medications.

DELIVERY STRATEGIES:

Presentation as follows:

Player:	Australian Sports Drug Agency representative
Horse:	Qualified Veterinarian

ASSESSMENT:

Assessment on the following:

- a. Group discussion on drugs used by players and drugs administered to horses.
- b. Accreditation test (theory), which will consist of 30 multiple choice questions. (set by guest speaker)

RESOURCE REQUIREMENTS:

P.A.A. "Horse Doping Policy"

"Drugs in Sport Handbook" – Published by the Australian Sports Drug Agency

P.A.A. "Player Drugs Policy"

UNIT 6 – PSYCHOLOGY OF POLOCROSSE UMPIRING

UNIT PURPOSE: To understand the importance of mental preparation techniques and be able to apply them to enhance umpiring performance and satisfaction.

NOMINAL DURATION: 4 Hours

LEARNING OUTCOMES:

At the completion of this unit the umpire will be able to:

- Identify how motivation and demotivation affects performance and satisfaction.
- Identify sources of stress in umpiring.
- Apply mental preparation techniques to cope with stress in umpiring/refereeing.
- Develop short pre-competition, in-competition, and post competition strategies to reduce stress and buffer demotivation.

CONTENT:

The following items are to be addressed:

- a. Motivation
- b. Demotivation
- c. Stress
- d. Relaxation
- e. Activation
- f. Self confidence
- g. Goal Setting.

DELIVERY STRATEGIES:

Presentation – by a sports psychologist (with some knowledge of the Polocrosse Environment) consisting of the following:

- Candidates will be required to participate in a group session which will include a discussion of the following topics:
 - a. Motivation
 - b. Demotivation
 - c. Stress
 - d. Relaxation
 - e. Activation
 - f. Self confidence
 - g. Goal Setting.

- Candidates will be required to develop a performance plan/strategies for an individual for:
 - a. Pre-competition stress
 - b. In-competition stress
 - c. Post-competition stress

ASSESSMENT:

Assessment on the following:

- a. Assessment will be made on presentation of the performance plan, participation and input into the group session.

RESOURCE REQUIREMENTS:

“Mental Skills Training for Sports” – A manual for Athletes, Coaches and Sports Psychologist. 2nd Edition 1995 Sports Science Associates.

B.S. Rushall PH.D., R.Psy

”Mental Skills for Competitive Sport” – Dave Dilley

UNIT 7 – GAME MANAGEMENT

UNIT PURPOSE: This unit will provide the umpire with the knowledge and a thorough awareness of game management.

NOMINAL DURATION: 2 Hours

LEARNING OUTCOMES:

At the completion of this unit the umpire will:

- Identify the relevant methods of preventative umpiring.
- Recognise the importance of positioning and control in a two umpire game situation.
- Be able to control and direct play without disruption to the game.
- Outline the role of the Umpire.

CONTENT:

The following items are to be addressed:

- Authority and position for control.
- Umpire's powers.
- Umpire's role.

DELIVERY STRATEGIES:

Presentation consisting of the following:

- a. Lecture by Australian Chief Umpire using practical activities, videos and overheads.
- b. Discussion, generated by visuals of Polocrosse incidents.

ASSESSMENT:

Assessment on the following:

- a. Accreditation test (theory), which will consist of 30 multiple-choice questions. (set by Australian Chief Umpire)
- b. Group participation.

RESOURCE REQUIREMENTS:

Polocrosse Association of Australia. "Rules of Polocrosse and Information of the Game".

UNIT 8 – RULE INTERPRETATION

UNIT PURPOSE: This unit will provide the umpires with the skills to be able to interpret and apply the Rules of Polocrosse.

NOMINAL DURATION: 4 Hours

LEARNING OUTCOMES:

At the completion of this unit the umpire will be able to:

- Interpret, explain and apply the rules of Polocrosse both at Australian and International Level.

CONTENT:

- Examination of Polocrosse Rules at Australian and International Level.

DELIVERY STRATEGIES:

Presentation consisting of the following:

- a. Lecture and discussion of key umpiring points
- b. Video footage of International games

ASSESSMENT:

Assessment on the following:

- a. Accreditation test/Worksheet (theory), which will consist of 30 multiple-choice questions. (set by Australian Chief Umpire)

RESOURCE REQUIREMENTS:

“Polocrosse Association of Australia Incorporated “Rules of Polocrosse and Information of the Game”.

“International Polocrosse Rules”

UNIT 9 – UMPIRE IN ACTION

UNIT PURPOSE: At the completion of this unit the umpire will be able to implement a broad range of strategies to ensure safe, enjoyable polocrosse activities.

NOMINAL DURATION: 6 Hours

LEARNING OUTCOMES:

At the completion of this unit the umpire will be able to:

- Effectively communicate, organise and analyse practical outcomes.
- Identify safety aspects.
- Interpret and apply rules.
- Maintain continual interest and enjoyment.

CONTENT:

The following items are to be addressed:

- Communication.
- Enjoyment.
- Maintain continual interest.
- Safety.
- Organisation.
- Knowing and observing.
- Assess.
- Correct presentation.

DELIVERY STRATEGIES:

Candidates will conduct at least 2 practical sessions under the supervision of the Australian Chief Umpire and/or the National Umpiring Committee at National or International Level. By using a Video presentation that enables the candidate to analyse, discuss and actively participate in a group to display their knowledge of the Learning Outcomes.

ASSESSMENT:

Assessment on the following:

- a. Use of the approved Umpire Assessment Sheet by the supervising umpire.

RESOURCE REQUIREMENTS:

“Umpire Assessment Sheet”

Videos of National Championship competition.

ACCREDITATION TEST (THEORY)

UNIT PURPOSE: This unit will demonstrate the umpire's knowledge of advanced umpiring skills, horse and player safety, correct equipping and rules of the game, to gain National Accreditation.

NOMINAL DURATION: 30 minutes

CONTENT:

- 30 multiple choice questions which may be answered either in writing or orally. (set by Australian Chief Umpire)
- Additional assessment methods may be used as considered applicable under the circumstances. Eg. Visual presentation from previous games where an infringement has occurred and the candidate needs to demonstrate a correct outcome.
- Role plays.

ASSESSMENT:

- The test paper shall be set by the Australian Chief Umpire/National Umpiring Committee of the Polocrosse Association of Australia.
- Each question shall receive equal marks.

COURSE CONCLUSION

UNIT PURPOSE: This unit will enable the umpire to have the opportunity to express his/her opinions on the conduct and content of the course.

NOMINAL DURATION: 30 Minutes

CONTENT:

- **Course Questionnaire**

1. Areas in which further instruction is deemed necessary?
2. Did you receive sufficient instruction on the use of training aids?
3. Do you feel that there is adequate reference material?
4. What is your opinion of the length of the course?

4.3 Flexible Delivery:

Delivery of the course is face to face. There is no scope for participants to take the course by CD-Rom or on line etc, at this time.

It may be possible for assessment to be completed by the umpire submitting a video to the Australian Chief Umpire by mutual agreement with Australian Chief Umpire.

4.4 Implementation Strategy:

Polocrosse Association of Australia Inc will provide assistance to states/territories with the process of RPL.

Polocrosse Association of Australia Inc will co-ordinate every state/territory to ensure that at least one National Umpiring Syllabus is consistently delivered throughout all states/territories to accommodate all participants.

Section 5: Officiating Practice

5.1 Timing of Officiating Practice

To achieve National Level Umpiring qualification, a minimum of 5 hours at National or State recognised Championships, under the control and guidance of the Australian Chief Umpire and/or State Chief Umpire. Umpires will be required to umpire 5 games at National Level.

5.2 Supervision or Mentoring of the Officiating Practice

Umpires completing this course will be paired with an experienced umpire with at least the same qualification. Due to the high risk and technical level of the sport the participant needs to be deemed competent prior to umpiring at specified levels. For this reason supervised practical hours are undertaken prior to completion of the theory component for the training program.

5.3 Supervisor/Mentor Credit

Supervisors will receive updating credit for the number of hours spent on supervising a National Level Umpire.

Section 6: Quality Control

6.1 Monitoring training program quality

The following procedures will be put in place to ensure quality control of courses:

1. Ongoing presenter and assessor training as outlined in sections 1.6 & 1.8 (forms)
2. Evaluation of presenters by course participants using course evaluation forms (see Appendix 6)
3. Random visits by Polocrosse Association of Australia Inc members to national/state based courses to evaluate delivery of courses and presenters.

6.2 Training program evaluation and review processes

In addition to the “Evaluation Pro-forma” contained in Appendix 6 the following methods will be used to assess and review the course:

- Brief informal discussions with the course presenters will follow the course. These discussions will focus on the organisation of the course and the need for changes to the delivery methods.
- Data on numbers of participants completing this course, and progressing will be analysed on a regular basis.
- Participants from courses will randomly be selected for discussion of course delivery and content.
- The courses will undergo a thorough review every four years, and input sought from National/State umpires and national development committee members. Appropriate amendments will be made and the course will be submitted to the ASC for renewed registration.

6.3 Design and review committee

The following position holders will form Polocrosse Association of Australia Inc’s Training Program Design Committee:

- Australian Chief Umpire (Chairperson)
- Deputy Australian Chief Umpire
- National Umpiring Committee (made up of State Chief Umpires)
- External person with curriculum development experience

Code of Practice for Training Program Deliverers

Educational Standards

Training program deliverers will maintain high professional standards in the marketing and delivery of education and training services, which protect the interests and welfare of the participant.

Training program deliverers will maintain a learning environment that is conducive to the success of participants. They will have the capacity to deliver the nominated training program(s), provide adequate facilities and use appropriate methods and standards.

Marketing

Training program deliverers will market their training programs with integrity, accuracy and professionalism, avoiding vague and ambiguous statements. In the provision of information, no false or misleading comparisons will be drawn with any other delivery organisation or training program.

Trainee Information

Accurate, relevant and up-to-date information should be provided to participants prior to commencing the training program. This should include:

- admissions procedures and criteria
- copy of the refund policy
- total fees/costs to participants
- details of the certification to be issued on full or partial completion of the training program
- competencies to be achieved by trainees
- assessment procedures
- grievance/appeal procedures
- RPL arrangements.

Recruitment

Recruitment of training program participants will be conducted at all times in an ethical and responsible manner, and be consistent with the requirements of the curriculum.

Training program deliverers should ensure that selection decisions for entry into training programs comply with equal opportunity legislation. These decisions should be made by appropriately qualified staff and be based on the applicants' qualifications and likelihood of achieving the stated competency standards.

Refunds

Training program deliverers must safeguard fees paid by trainees. Proponents must have a refund policy, which is fair and equitable.

Sanctions

The ASC may withdraw NCAS and NOAS training program registration from proponents who breach this code of practice.

Equal Employment Opportunities (EEO) Principles and Practices

Training program deliverers must be aware of EEO principles and practices as they apply to education and training. They should observe the following points:

- Characters (and their names) used in case studies, exercises and examples must be free from stereotypes and unlikely to cause offence.

- Material and presenters must discourage and prevent polarisation of participants.
- The training program content, process and/or activities must include all trainees and avoid giving an advantage to any one individual or group over another.
- Verbal and non-verbal language must be non-discriminatory.
- Humour must be non-discriminatory.
- Training program materials such as session plans, videos, handouts, graphics and cartoons must be non-discriminatory and unlikely to offend.

PAA - Official's Code of Ethics

Rationale

- The National Officiating Accreditation Scheme policy is that the responsibility for the ethical conduct of sport in Australia rests **EQUALLY** with:
 - officials, players, administrators, coaches, spectators, media, educators, parents, governments, sponsors, team owners.
- The duty of the sports official is to act as an impartial judge of sporting competition.
- The National Officiating Accreditation Scheme policy is that this duty carries with it an obligation for the official to perform with accuracy, consistency, objectivity and the highest sense of integrity.
- The National Officiating Accreditation Scheme recognises that to preserve and encourage confidence in the professionalism and integrity of officiating, ethical behaviour must first be fostered by officials.
- The National Officiating Accreditation Scheme will promote this in the wider community.

Sports officials have the right to expect that:

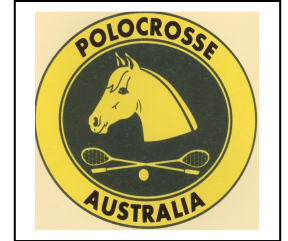
- their health and safety are paramount;
- they are treated with respect and openness;
- they are appointed to a level of competition appropriate to their level of competence; and
- they have access to self improvement opportunities.

The Sports Official's Code of Ethics

- Place the safety and welfare of the participants above all else.
- Accept responsibility for all actions taken.
- Be impartial.
- Avoid any situations which may lead to a conflict of interest.
- Be courteous, respectful and open to discussion and interaction.
- Value the individual in sport.
- Seek continual self improvement through study, performance appraisal, and regular updating of competencies.
- Encourage inclusivity and access to all areas of officiating.
- Be a positive role model in behaviour and personal appearance.

Official's Code of Ethics Individual Agreement Form

*For accreditation or re-accreditation to the National Officiating
Accreditation Scheme (NOAS)*



TO: _____
Polocrosse Association of Australia

I, _____ of _____
Full Name Address

Address cont.

am seeking accreditation/re-accreditation (please circle) for the following National Officiating Accreditation Scheme (NOAS) qualification:

Level	Sport	Discipline (if applicable)
-------	-------	----------------------------

I agree to the following terms:

1. I agree to abide by the Polocrosse Association of Australia Code of Ethics overleaf.
2. I acknowledge that the Polocrosse Association of Australia may take disciplinary action against me if I breach the code of ethics. I understand that the Polocrosse Association of Australia is required to implement a complaints handling procedure in accordance with the principles of natural justice, in the event of an allegation against me.
3. I acknowledge that disciplinary action against me may include de-accreditation from the National Officiating Accreditation Scheme.

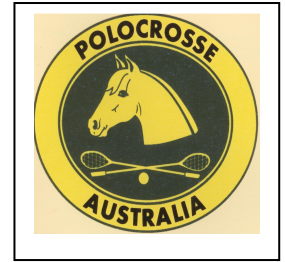
Please refer to the *Harassment-free Sport Guidelines* available from the Australian Sports Commission or contact Polocrosse Association of Australia, if you require more information on harassment issues.

_____/_____/_____
Signature (if under 18, parent / guardian signature) Date

**The NSO Official's Code of Ethics must appear on the other side of the
Official's Code of Ethics Agreement Form**

Official's Code of Ethics Group Agreement Form

*For accreditation or re-accreditation to the National Officiating
Accreditation Scheme (NOAS)*



TO: _____

Polocrosse Association of Australia

I, individually, am seeking accreditation for the following NOAS qualification:

Level	Sport	Discipline (if applicable)
-------	-------	----------------------------

I, individually, agree to the following terms:

1. I, individually, agree to abide by the Polocrosse Association of Australia Code of Ethics overleaf.
2. I, individually, acknowledge that the Polocrosse Association of Australia may take disciplinary action against me if I breach the code of ethics. I understand that the Polocrosse Association of Australia is required to implement a complaints handling procedure in accordance with the principles of natural justice, in the event of an allegation against me.
3. I, individually, acknowledge that disciplinary action against me may include de-accreditation from the National Officiating Accreditation Scheme.

Name	Address	Signature (if under 18, parent / guardian signature)

Please refer to the *Harassment-free Sport Guidelines* available from the Australian Sports Commission or contact the Polocrosse Association of Australia, if you require more information on harassment issues.

The NSO Official's Code of Ethics must appear on the other side of the Official's Code of Ethics Agreement Form

RPL Application Form

SECTION 1 – Personal details

Name:

Organisation:

Position:

Address:

Postcode:

Phone:Fax:

Mobile:Email:

SECTION 2 – Evidence (COMPULSORY)

Learning outcomes

Summary of evidence provided

Please supply evidence relating to each performance criteria in the form of education and training, work related experiences and life experiences. Please attach copies of documents and /or references to the application form.

<<List learning outcome and/or assessment criteria details>>	
Underpinning knowledge of the sport	
Use of interpersonal & communication skills	
Effectively umpiring at State Level Championships	
Identify & relate to roles of umpiring	
Implement values & ethical behaviour	
Identify potential safety problems (risk management)	
Resolve disputes	
Manage human & technical resources	

<<Note: Continue to insert extra spaces for additional learning outcomes and assessment criteria>>

I declare that the evidence I have provided is a true and accurate record of my work and life experiences:

.....

.....

Signature of applicant

Date

Payment

Applicants must pay an RPL administration fee.

Amount payable: \$.....

Cheque/money order enclosed payable to:

RPL Assessor Report

Applicant's name:.....

Learning outcomes / Assessment criteria	Evidence Supplied	Validity <i>(is the evidence relevant to the performance criteria?)</i>	Sufficiency <i>(is there enough evidence?)</i>	Authenticity <i>(is the evidence a true reflection of the candidate?)</i>	Current <i>(is the evidence recent? obtained within the last four years?)</i>	Comments
Underpinning knowledge of the sport	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Use of interpersonal & communication skills	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Effectively umpiring at State Level Championships	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Identify & relate to roles of umpiring	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Implement values & ethical behaviour	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Identify potential safety problems (risk management)	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Resolve disputes	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	
Manage human & technical resources	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	Yes <input type="radio"/> No <input type="radio"/>	

All performance criteria met: (please tick)

YES

NO (please provide advice to the applicant of what evidence they are still required to supply)

Date of Assessment:.....

Name of Assessor:.....

Position:..... Contact number:.....

Assessor's comments	Recommendations

Assessment tool - Match Report

- Assessment task:** Officiate a game safely in accordance with the rules and regulations.
- Purpose of assessment:** This assessment task will enable the official to demonstrate competency in the areas of risk management, applying the rules and regulations of the game and communication skills (as set out in the performance criteria in the checklist below).
- Assessment conditions:** The candidate will:
- have access to an appropriate sporting venue to undertake the assessment task (provided by the regional association)
 - provide their own sporting and officiating equipment
 - be permitted to re-present for assessment as many times as is necessary in order to achieve competency.
- Evidence required:** The candidate is required to demonstrate all of the performance criteria as set out in the checklist below.
- The candidate must demonstrate the performance criteria consistently throughout the game (i.e. more than once during the session).
- Assessment arrangements:** The assessment activity will take place on [date] at [location].
- Name of candidate:** _____
- Organisation/club:** _____
- Phone No.:** _____
- Assessor(s) name:** _____

Performance criteria	Comments	Demonstrates competency	Not yet competent
• arrive at the venue at least half an hour prior to the game commencing			
• organise human and physical resources appropriate to the needs of the competition			
• undertake a risk analysis of the field of play			
• apply the rules and regulations of the game			
• ensure safety of self and others throughout the game			
• demonstrate positioning skills relevant to officiating the			

game			
• use effective communication strategies to officiate the game			
• use appropriate signals			
• use other appropriate non-verbal communication strategies (i.e. body language)			
• provide constructive feedback to the group in a concise manner			
• implement positive and appropriate strategies in one to one communication situations to prevent or resolve conflict			
• respond promptly to an emergency situation if required			
• develop a report after the game			
• analyse the strengths and weaknesses of their officiating			

Result:

Candidate has achieved competency

Candidate is not yet competent

Reasons for decision:

Assessor signature(s):

Candidate signature

Date:

Date:

Comments/feedback on assessment process (i.e. Comment on any problems, recommendations for modification to assessment procedures)

Sample Assessment Questions

The objects of the Polocrosse Association of Australia Incorporated Umpiring Scheme:

- a. To encourage and prepare people to become umpires in the sport of polocrosse
- b. To establish a nationally recognised system of umpire accreditation throughout Australia
- c. To upgrade the standard of polocrosse umpiring in Australia
- d. To establish a better understanding and common interpretation of the rules of the game throughout Australia
- e. **All of the above**

The Polocrosse of Association of Australia Incorporated will conduct an accreditation scheme under the National Officiating Program to provide coordinated Training Courses for Umpires at two levels:

- a. Club and State Level
- b. Club and National Level
- c. **State and National Level**
- d. National and International Level

What Level is an introduction to the principles of umpiring and teaching methods to enable skills to be presented to polocrosse umpires and for the conduct of training programs?

- a. Club
- b. **State**
- c. National
- d. International

What Level will further progress the skills of the Polocrosse Umpire?

- a. Club
- b. State
- c. **National**
- d. International

Within the Standards what umpire shall have the ability to umpire finals at State Level?

- a. A Grade
- b. B grade
- c. **State**

The ----- umpire shall have the ability to umpire finals at the highest Level.

- a. Club
- b. State
- c. **National**

The following questions are taken from the History of Polocrosse.

In the history of polocrosse in what year and by who, was the first meeting chaired by to form the Polocrosse Association of Australia?

- a. **1946, Mrs Marjory Hirst**
- b. 1947, Mr Edward Hirst
- c. 1960, Mr Max Walters
- d. 1977, Mr Peter Crauford

In what year was an Accredited Coaching Scheme established?

- a. 1946
- b. 1948
- c. 1980
- d. **1985**

A high priority has always been given to safety for both horses and players through a well organised umpiring system.

- a. **True**
- b. False

The following questions have been taken from the PAA Constitution, as amended 29th June 1998.

It is the object of the PAA to promote, teach, stimulate, encourage, administer and further the interests of the game of polocrosse in Australia and its Territories and Internationally?

- a. True
- b. False

It is the object of the PAA to co-ordinate within Australia and its Territories the playing, teaching, stimulation, encouragement and administration of the game of polocrosse?

- a. **True**
- b. False

It is the object of the PAA to represent Australia and its Territories in all dealings with overseas polocrosse Associations on all matters pertaining to the game of polocrosse.

- a. **True**
- b. False

It is the object of the PAA to co-ordinate and standardise within Australia and its Territories and internationally the mode of playing the game of polocrosse and the Rules of play.

- a. **True**
- b. False

The PAA can act as a final arbiter on all matters involving polocrosse within Australia

- a. **True**
- b. False

Define “Affiliate”

- a. join a club
- b. **to adopt as a branch or member of a society**

Define “Association”

- a. **means the Polocrosse Association of Australia Incorporated**
- b. means a group of members who have formed either an incorporated or unincorporated body which is constituted governed and affiliated as herein provided

Define “Member”

- a. A registered playing member of a Club
- b. A non-playing member of a Club
- c. **Both a & b**

The Association has the power to cancel or suspend the affiliation of any Club, or Sub-Association, whether directly affiliated to this Association or not or any State Association convicted of misconduct

- a. **True**
- b. False

The Association has the power to appoint a Council for the purposes of controlling the affairs of the Association

- a. **True**
- b. False

Is this the appropriate affiliation protocol?

Clubs shall affiliate to Sub-Associations.

Sub-Associations shall affiliate to State Associations.

State Associations shall affiliate to this Association.

- a. **Yes**
- b. No
- c. In larger States but not the smaller States

A Club must be formed by not less than six people who have access to a suitable playing field

- a. True
- b. **False -should read 6 players**

A Sub-Association may be formed whenever there are one or more affiliated clubs within a zone

- a. True
- b. False – should read four clubs**

A State Association is continuously subject to the constitution, rules and by-laws for the time being of the PAA

- a. sometimes
- b. always**
- c. can use exemptions

The affairs of the PAA are administered by

- a. Council**
- b. State Association
- c. Patron

Each State Association shall be entitled to appoint one Councillor for every ??? Clubs or part thereof in the group of zones constituting that State Association

- a. ten
- b. five
- c. fifteen**
- d. twelve

Anybody can be appointed as a Councillor

- a. yes
- b. no**
- c. maybe

The Council annually appoints an Executive Committee

- a. True**
- b. False

What positions hold a seat in the Executive Committee?

- a. President, Secretary, Treasurer
- b. President, Secretary, Chief Umpire
- c. President, Chief Umpire and one Councillor from each State Ass
- d. President, Secretary, Chief Umpire, Treasurer and one Councillor form each State Ass**

What colour is an umpire jacket?

- a. Black and white stripes
- b. Black and white squares**
- c. Black and white spots
- d. Black and white

What is an Umpire's Responsibility?

List three important "DON'Ts" while umpiring

- 1.
- 2.
- 3.

List three important "DOs" while umpiring

- 1.
- 2.
- 3.

Evaluation Questionnaire

Please answer questions by circling a response, and by offering comments if you wish.

1. To what extent did this course meet your expectations?

Not at All	1	2	3	4	5	Completely
------------	---	---	---	---	---	------------

2. Was the balance between practical and theoretical material adequate?

Not at All	1	2	3	4	5	Completely
------------	---	---	---	---	---	------------

3. Were the sessions well organised?

Not at All	1	2	3	4	5	Completely
------------	---	---	---	---	---	------------

What improvements are needed?

4. Comment on the program format. (eg. sections to eliminate, time allocation, timetabling)

5. Was the course too long?
 Yes / No (please circle)

6. Was the venue suitable for the needs of the course?

Not at All	1	2	3	4	5	Completely
------------	---	---	---	---	---	------------

7. Were the accommodation and meals adequate?

Not at All	1	2	3	4	5	Completely
------------	---	---	---	---	---	------------

8. Comment on the general abilities of the lecturers/presenters by circling the appropriate number:

	Poor	Fair	Average	Good	Excellent
Knowledge of subject	1	2	3	4	5
Teaching skills	1	2	3	4	5
Planning/preparation	1	2	3	4	5
Enthusiasm	1	2	3	4	5
Time for questions	1	2	3	4	5

9. Are there any further topics that you would like to gain competencies in?
10. Was the pre-course correspondence sufficient?
 Not at All 1 2 3 4 5 Completely
 If no, why?
11. In preparation for the course, were the reading/tasks helpful?
 Not at All 1 2 3 4 5 Completely
12. Was the supervision of and feedback on coaching/officiating practice adequate?
 Not at All 1 2 3 4 5 Completely
13. As a club or school coach/official was the training program useful and relevant?
 Not at All 1 2 3 4 5 Completely
14. Do you understand all the procedures involved to gain your qualification?
 Not at All 1 2 3 4 5 Completely
15. What aspect of the course was most helpful and why?
16. General Comments