

INDEPENDENT CHAIR PD NOMINATIONS COMMITTEE

Polocrosse Australia is the governing body responsible for providing the community with the opportunity to play polocrosse from junior levels through to elite competition. Polocrosse Australia's Strategic plan is the key instrument driving the direction for polocrosse in Australia.

Polocrosse Australia is guided by values of integrity and respect, wellbeing and care, collaboration and inclusion, and transparency and excellence, which shape the behaviours and culture of the organisation. These values underpin the three key strategic pillars of Governance; Participation and Growth; and Business Development, providing a clear and aligned framework to lead, govern and grow the sport nationally.

POSITION	Nominations Committee Independent Chair
REPORTS TO	Polocrosse Australia Board
TERM OF APPOINTMENT	The Independent Chair may be appointed for a minimum of 12 months and up to 3 years by the Polocrosse Australia Board
REMUNERATION	The role is voluntary, however any expenses associated with the activities of the Independent Chair to attend meetings (travel and accommodation if required) will be met by Polocrosse Australia

CORE PURPOSE
The Independent Chair is responsible for leadership of the Nominations Committee, including: - Facilitating proper information flow to the Polocrosse Australia Board - Approaching potential candidates, once identified, to explore their interest in joining the Polocrosse Australia Board - Facilitating the effective functioning of the Nominations Committee, including managing the conduct, frequency and length of committee meetings - Communicating the views of the Nominations Committee, in conjunction with the Polocrosse Australia Board to Polocrosse Australia Members To be considered independent, the Chair must be free, in the opinion of the Polocrosse Australia Board, of any interest, position, association or relationship that might influence, or reasonably be perceived to influence, in a material respect their capacity to bring an independent judgment to bear on issues before the Nominations Committee.
KEY RESPONSIBILITIES
Develop a board skills matrix setting out the mix of skills, expertise, experience, diversity and personal attributes that the Polocrosse Australia Board should look to achieve in its membership

- Develop a process to undertake a call for nominations that ensures nominees are made aware of the identified skill sets required to contribute to the Board as per the matrix
- Receive and review all nominations for all Board Director positions
- Organise communication with all nominees for Board Director positions, set up and conduct interviews as appropriate
- Assess nominees against the Polocrosse Australia skill priorities and requirements (including culture fit) and undertake reference checks
- Finalise its recommendations and inform the relevant stakeholders
- Ensure succession planning for the Board to maintain appropriate skill and diversity mix of the Polocrosse Australia Board whilst minimising business disruption

SKILLS AND ATTRIBUTES

Governance knowledge

- The ability to facilitate best practice governance processes
- An understanding of the skills, knowledge, experience, attributes and diversity required for a highly functioning board
- Strong demonstrated working experience and competencies leading a Nominations Committee or other Board sub-committees

Industry experience

- Knowledge of polocrosse or other sporting organisations and/or not for profit member-based organisations

Leadership

- The ability to inform and brief stakeholders on matters and lead constructive and timely discussion and debate, drawing on the expertise of the Nominations Committee

People skills

- Experience in motivating, managing and dealing with people

DESIRED PERSONAL ATTRIBUTES

Integrity - Meeting fiduciary duties and responsibilities, acting ethically, having appropriate independence, putting Polocrosse Australia's interests before personal interests

Collaborative leader – The ability to inspire the individual contribution and participation of each committee member

Effective communicator – The ability to engage and effectively communicate with relevant stakeholders

Emotional intelligence – As well as self-awareness and self-management, the Chair needs to be able to motivate and empathetically manage robust discussions

Engaged commitment – A willing participant with a genuine interest in Polocrosse Australia and its members

Commitment - The Nominations Committee will meet as often as necessary to undertake its role effectively but must meet at least four times each year. A more intensive time commitment is likely to be required during the period of Polocrosse Australia's Board election process and Annual General Meeting.

ADDITIONAL REQUIREMENTS

Sports Integrity requirements

- Must hold or be willing to obtain a working with children check (or equivalent).
- Read and understood the [Polocrosse Australia national integrity framework](#).
- Have completed or, be willing to complete the required Sports integrity education modules.

ORGANISATIONAL COMMITMENT

Polocrosse Australia aims to provide children and young people with a positive and enriching environment that promotes their social, physical, or emotional development.

We are committed to safeguarding children and young people in our care and ensuring that they feel safe and are safe. We expect representatives of the organisation, regardless of their role or level of responsibility to support such an environment.